



OPEN GOVERNMENT PARTNERSHIP GEORGIA

Midterm Self-Assessment Report for the Second National Action Plan
of Georgia 2014-2015



OCTOBER 23, 2015

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Introduction and Background

Open Government Georgia's Action Plan 2014-2015 (AP) is a joint product of intense cooperation between government and civil society. Georgian citizens also participated in the process of formulating the AP through Public Consultations of 2014. The AP was developed within the national coordination mechanism of the Open Government Partnership in Georgia - **Open Government Georgia's Forum** (Forum). It includes the results of public consultations conducted throughout the whole country.

Civil Society Organizations represented in Forum rendered full support to the commitments included in the first draft of the AP. Moreover, most of their additional recommendations presented after submission of the first draft of the AP to the OGP support unit were taken into consideration and reflected as new commitments in the AP.¹

In total, 4 regular and 2 ad hoc sessions of the Forum, 2 roundtable discussions along with several bilateral meetings and intense consultations between the Secretariat of Open Government Georgia (Analytical Department of the Ministry of Justice of Georgia), responsible agencies and civil society were dedicated to the elaboration of the 2nd AP of Georgia. The first draft of the AP was presented to the Anti-Corruption Council Session. The final version of the AP was approved at the 6th session of the Forum and submitted to the Secretariat of Open Government Partnership (OGP) in June, 2014. The AP was approved by the Government of Georgia with its №557 decree of September 18th.

Georgia's AP comprises **27 commitments** to be implemented by **16 responsible agencies**. Commitments fully reflect OGP values and principles as articulated in OGP: transparency, accountability, citizen participation, technology and innovation.

Commitments under the AP respond to the following Grand Challenges of OGP: Improving Public Services, Increasing Public Integrity, More Effectively Managing Public Resources and Creating Safer Communities.

Open Government Georgia's Forum

In 2013, a new national coordination mechanism, the Open Government Georgia's Forum (Forum) was established substituting the NGO forum (launched under the first Action Plan of 2012-2013) which had a number of deficiencies in its functioning. The Terms of Reference (TOR) of the Forum was drafted by the Open Government Georgia's Secretariat (Secretariat), prescribing in detail functions and procedures related to its work. The composition of the Forum has been expanded to include responsible agencies and ensure better representation of local and international organizations. New model of the Forum is fully in line with the recommendations of Independent Reporting Mechanism (IRM) to Georgia in this regard.

The Forum is led by co-chairs elected by the Forum – a representative of the Government and the representative of the civil society. NGOs members of the Forum jointly nominate candidacy for election by the Forum. The functions of the Forum include supporting development of Action Plan as well as

¹ See: [Civil Society Forward](#).

planning and implementing related public consultations; supporting and monitoring of implementation of Action Plan, raising public awareness on OGP related issues.

The first session of the remodeled Forum took place on January 15, 2014 where TOR and rules of procedure were adopted by the Forum. Forum discussed and agreed upon the process of elaboration and the format of the new Action Plan. Afterwards, its meetings are being held regularly monthly at the premises of the Ministry of Justice of Georgia. As of June, 2015, 13 meetings of the Forum are being held.

Public Consultations

Based on the OGP Guidelines on Public Consultations and recommendations prepared by the Forum member CSOs, Forum elaborated the Countrywide Public Consultations Plan. Objective, scope as well as target groups and responsible persons for the public consultations have been detailed in the mentioned plan.

Public consultations were held in 15 cities of Georgia with the support of USAID Civic Engagement Centers and Community Centers of Public Service Development Agency. Up to 700 people participated in 19 meetings conducted across the country.

Based on the minutes of public consultations provided by the participants of the consultations, the Secretariat of Open Government Georgia elaborated Report on Public Consultations of 2014 and presented it to the Anti-Corruption Council of Georgia session on April 14.

In addition to the public consultations, an online consultation module was created under the Open Government Georgia's banner on the Ministry of Justice of Georgia web page. Citizens were given an opportunity to share their opinions and ideas with the OGP Secretariat on how the Government can become more open, transparent and accountable.

International Researches and Indexes

Fundamental open governance reforms carried out in the country resulted in Georgia being today in the lead by the lowest corruption indicators in Europe. Furthermore, various perception surveys and international ratings reflect the conspicuous success achieved in this direction.

Table 1: Georgia's results according to the international researches

#	Title of Research	Source	Rating
1	Open Government Index, 2015	World Justice Report	With an overall score of 0.61 out of possible 1, Georgia is at: - 1 st place in Eastern Europe and Central Asia; - 29 th place among 102 countries. ²
2	Voice and Accountability, Worldwide Governance Indicators, 2014	World Bank	- With the percentile rank of 55.7%: Georgia has the highest progress rate of 19.7% in the indicator of the Freedom of Expression and Accountability among its neighboring

² Open Government Index, 2015, World Justice Report, available at: <http://data.worldjusticeproject.org/opengov/#/groups/GEO>.

			countries. ³
3	Government Effectiveness, Worldwide Governance Indicators, 2014	World Bank	In 2014 the Government Effectiveness in Georgia marks the Highest Level for the Last 18 Years. <ul style="list-style-type: none"> - Government activities is assessed with 71.6%; - Among the 215 countries assessed worldwide, Georgia holds the 60th place. One of the determining factors of the Government effectiveness is access to public services, which is provided through Public Service Halls and Community Centers in case of Georgia; - In terms of the progress made since 1996, Georgia places 1st position out of 215 countries, with the progress of 43.9% percentile rank.⁴
4	Rule of Law, Worldwide Governance Indicators, 2014	World Bank	- Georgia is assessed with 64.4% percentile rank for the year of 2014: In terms of the progress made since 1996, Georgia places 2 nd position out of 215 countries, with the progress of 56.6% percentile rank. ⁵
5	Control of Corruption, Worldwide Governance Indicators, 2014	World Bank	Georgia's rating has considerably increased and reached the benchmark of 75.5%. ⁶ <ul style="list-style-type: none"> - Georgia is the first country worldwide with the progress made since 1996 within the indicator of fight against corruption
6	Open Budget Index, 2014	International Budget Partnership	- Georgia ranks 16 th place among 102 countries with the score of 66.7 Georgia's rating has been significantly improved by 17 steps compared to the results of the previous year
7	Rule of Law Index, 2015	World Justice Report	- 1 st place in Eastern Europe and Central Asia; - 29 th place among 102 countries. ⁸

OGP Eligibility Criteria – Results of Georgia

Countries can earn a total of 16 points for their performance in the four metrics indicated below. Georgia earns 15 proving the country's success in the areas of open governance.⁹

Table 2: Georgia's Results according to the OGP Eligibility Criteria

OGP Eligibility Criteria		Information	Score
Budget Transparency		4	4
Access to Information		Law	4
Asset Disclosure	Asses Disclosure (Law)	✓	4
	Asses Disclosure (Public Access)	✓	
Citizen Engagement		5.88	3
Total for Georgia			15
Total Possible Points			16

³ Worldwide Governance Indicators, 2014, World Bank, available at: <http://info.worldbank.org/governance/wgi/index.aspx#home>.

⁴ Supra Note 3.

⁵ Ibid.

⁶ Ibid.

⁷ Open Budget Index 2014, International Budget Partnership, available at: <http://internationalbudget.org/opening-budgets/open-budget-initiative/open-budget-survey/>.

⁸ Rule of Law Index 2015, World Justice Report, available at: <http://worldjusticeproject.org/rule-of-law-index>.

⁹ Open Government Partnership, Eligibility Criteria, available at: <http://www.opengovpartnership.org/how-it-works/eligibility-criteria>.

Monitoring and Self-assessment Methodology

Following adoption of the AP the Secretariat of the Open Government Georgia elaborated the Action Plan Monitoring and Self-Assessment Methodology in line with the OGP regulations and guidelines. The Open Government Georgia's forum dedicated its 2 sessions to the finalization of the proposed methodology.

Monitoring and Self-Assessment Methodology aims to monitor the implementation progress of the Action Plan commitments, as well as it is designed to assess efficiency and effectiveness of the outcomes achieved as a result of their implementation.

Table 3: Monitoring and Evaluation Methodology

Monitoring		
Mechanism	Monitoring tool to be filled out and submitted to the Secretariat by the responsible agencies; Civil society input on the monitoring long frame; Final assessment by the Secretariat	
Milestones	<ul style="list-style-type: none"> - The monitoring long frame to be filled out and submitted to the Secretariat by the responsible agencies - Received progress reports to be processed by the secretariat and submitted to the Forum - Civil society input on the progress report - Monitoring results to be finalized by the Secretariat and presented to the Forum for discussion 	
Frequency	Quarterly	
Self-assessment		
Sources	Reports submitted by the responsible agencies	
	Evaluation and status of OGP eligibility criteria for Georgia;	
	Overview of International indexes/researches	
	Reports prepared of local NGOs	
Mechanism	Key information interviews with representatives from the responsible agencies.	
	<ul style="list-style-type: none"> - Self-assessment report prepared based on the collected information and submitted to the Forum by the Secretariat - Agencies comment on the draft report - Civil Society input received on the draft report - Draft report to be published for public comments - Draft report finalized and submitted to the Anti-Corruption Council and OGP Secretariat 	
	<ul style="list-style-type: none"> - Secretariat of the Open Government Georgia (Secretariat) prepares its analysis based on the various sources - Draft self-assessment report is submitted to the Forum for contributions and discussed during the Forum meeting (round table discussion) - Publishing self-assessment report for public comments - Secretariat prepares the final report and submits it to the Anti-Corruption Council of Georgia 	
	<ul style="list-style-type: none"> - Secretariat prepares the final report and submits it to the Anti-Corruption Council of Georgia 	
Frequency	Annually, twice during the Action Plan implementation period	
Summary of assessment criteria		
Rating	Fully Implemented	All milestones of the commitment were implemented
	Largely Implemented	More than one half of the milestones of the commitment were fully implemented and only few milestones were not implemented
	Partially Implemented	Less than one half of the commitment was implemented, but most of them remain unimplemented
	Not Implemented	None of the milestones of the commitment were implemented
Status	Not started – Implementation of the milestones of the commitment has not started yet	
	In progress- Implementation of the milestones of the commitment has started, is in progress and has not been completed yet	
	Completed - Implementation of the milestones of the commitment has been completed	

Implementation of National Action Plan Commitments

The present midterm self-assessment report (Report) is to evaluate the progress made by the Government of Georgia together with the civil society as of June, 2015.

The report is elaborated by the Secretariat of Open Government Georgia based on the information received from the responsible agencies and discussions held in the framework of the Forum meetings. The report was approved at the 15th Session of the Forum

Challenge I: Improving Public Services

Commitment 1 (A): Insurance Service at PSH						
Brief description		Citizens who are traveling abroad will be able to apply for passport and get insurance policy at the same time. This carries special importance for the people living in the regions, as in many instances citizens have to go to another city to get the insurance policy.				
Lead Agency		LEPL Public Service Hall, Ministry of Justice of Georgia				
Other Involved Actors	Government					
	Civil Society, Private Sector	Insurance Companies				
OGP Challenge		The commitment relates to the improvement of Public Services				
Main Objective		Increase the level of consumer satisfaction Introduce additional services in one space				
Indicator		Service of insurance companies is implemented in PSH by the end of 2014				
Description of results		As a result of various promotional activities (issuing ID cards free of charge, discount on issuing ID card, etc.) conducted within the PSH that caused a busy schedule of front-line employees, it was decided to postpone the end date of the commitment completion. In July, 2015, invitation for the expression of interest was announced for the insurance companies willing to be presented at the PSH.				
Completion level			Fully Implemented	Largely Implemented	Partially Implemented	Not Implemented
		Commitment		x		
End date		December, 2014				
Next steps		Insurance service will be launched in all branches of the PSH at the end of October, 2015. Currently, all the employees of the PSH are trained.				

Commitment 1 (B): Services of the National Agency for State Property Management in PSH				
Brief description		This initiative will make it possible for consumers to lease or purchase and register property in "One Space". Initially, additional services will be introduced in particular strategic regions where there is an absence of above described services (including the places where National Agency for State Property Management has no service centers) and for this reason, citizens have to visit another town. These regions are: Ozurgeti, Gurjaani, Batumi and Marneuli.		
Lead Agency		Public Service Hall (LEPL), Ministry of Justice of Georgia		
Other	Government	National Agency for State Property Management		

Involved Actors	Civil Society, Private Sector				
OGP Challenge	The commitment relates to the improvement of Public Services				
Main Objective	Increase the level of consumer satisfaction; Simplify the service delivery procedure				
Indicator	The service of National Agency for State Property Management is implemented in PSH by the end of 2014				
Description of results	The purchase or lease of state owned property as well as registration of such property is available at Marneuli branch of the PSH from January, 2015. One of the key challenges identified in the implementation process of this commitment has been to find a legal solution necessary to integrate a new service into the PSH. The latter was solved by the Memorandum of Understanding agreed between the leading and partner agencies.				
Completion level		Fully Implemented	Largely Implemented	Partially Implemented	Not Implemented
	Commitment		x		
End date	September, 2014				
Next steps	This service will be launched in all branches of the PSH (excluding Tbilisi) in October, 2015. Currently, trainings for the PSH staff are in progress.				

Commitment 2: Voice of the Consumer

Brief description	A new feedback system – “Voice of the Consumer”, which will allow citizens to directly participate in improving PSH service quality. The project aims at establishing direct communication with each and every citizen and engaging them in the development of the PSH. The PSH aims to communicate to the citizens about existing products and to provide information regarding ongoing processes.				
Lead Agency	Public Service Hall (LEPL), Ministry of Justice of Georgia				
Other Involved Actors	Government				
	Civil Society, Private Sector	Consumer of PSH			
OGP Challenge	Improving Public Services				
Main Objective	Create alternatives for acquiring services; Increase the level of consumer satisfaction				
Indicator	In the first half of 2014 the project “Voice of the Consumer” is operational				
Description of results	<ul style="list-style-type: none"> - Software and technical means to implement the project are provided; - “Voice of the Consumer” is implemented in all branches of the PSH; <ul style="list-style-type: none"> • The PSH consumers are able to express their opinions either by filling out application forms available at special corners of the “Voice of the Consumer” or calling the call-center. At the end of each week all received applications are transferred to the program specially designed for the “Voice of the Consumer”. The PSH has a month to solve the issue described in the application and provide the author of the application with the feedback. 				
Completion level		Fully Implemented	Largely Implemented	Partially Implemented	Not Implemented
	Commitment	x			
End date	August, 2014				
Next steps	<ul style="list-style-type: none"> - Renewal of the special program of “Voice of the Consumer” and addition of various new functions to it (e.g. citizens will be able to express their opinions without leaving their homes by using a social network or official web-page of the PSH); - To involve the author of the recommendation received through the “Voice of the Consumer” in the process of implementing this recommendation; - Sharing experience acquired through the study conducted on interests of the consumers with other public agencies. 				

Commitment 3: Implement new consumer-oriented service - JUSTdrive

Brief description	A new project of the PSH is another innovative way to get desired services. Drive-up windows of JUSTdrive at the Tbilisi PSH allow citizens to save time when acquiring the service without leaving their cars. Consumers will only be required to carry an ID card on them when obtaining a desired service at the JUSTdrive area.				
Lead Agency	Public Service Hall (LEPL), Ministry of Justice of Georgia				
Other Involved Actors	Government	Public Service Development Agency; National Agency of Public Registry; The National Achieves of Georgia; Data Exchange Agency; Smart Logic			
	Civil Society, Private Sector	Consumer of PSH			
OGP Challenge	Improving Public Services				
Main Objective	Create alternatives for acquiring services; Increase the level of consumer satisfaction				
Indicator	By the end of 2014 JUST-drive is put into operation.				
Description of results	JUSTdrive is fully operational at Tbilisi PSH since April, 2015. This project significantly contributed to increasing the PSH consumers' satisfaction. According to the AP implementation of this commitment was planned for 2014, however a technical shortcomings were revealed during the pilot regime that caused changing of the initial timeframe.				
Completion level		Fully Implemented	Largely Implemented	Partially Implemented	Not Implemented
	Commitment	x			
End date	August, 2014				
Next steps	Process monitoring				

Commitment 4: Accessibility to the Services of the Ministry of Education and Science of Georgia in Services in Public Service Halls

Brief description of commitment	To simplify the services of the Ministry of Education and Science of Georgia (MoES) and to deliver them in one space of the PSHs, in the framework of this commitment, the competence of the MoES to verify documents will be transferred to the Public Service Development Agency. Verified/certified documents will be issued within the premises of PSHs.				
Lead implementing agency	LEPL Public Service Development Agency, Ministry of Justice of Georgia				
Other Actors Involved	Government	LEPL National Center for Educational Quality Enhancement; LEPL Public Service Hall			
	Civil Society, Private Sector				
OPG challenge addressed by the commitment	Improving Public Services				
Main objective	Increase the level of service accessibility and simplify procedures; Increase the level of service delivery.				
Indicator	The number of service users across the country				
Description of Results	As of June, 2015 as a result of three phases of the project, development of the business process of issuing MoES's services is elaborated; Additionally, a software product (business analysis, process agreement, technical requirements) is created and relevant legislative amendments are prepared. Responsibilities among the involved agencies are delegated according to the business processes. ¹⁰				
Completion level		Fully Implemented	Largely Implemented	Partially Implemented	Not Implemented
	Commitment		x		

¹⁰ It is worth mentioning that this particular commitment was included in the Action Plan at the final stage of its adoption by the Government of Georgia. Therefore, the time necessary to analyze the existing situation and define the milestones accordingly was not sufficient. Following adoption of the Action Plan, the responsible agency defined May 2015 as the end date for implementing the commitment.

End Date	October, 2014
Next Steps	<ul style="list-style-type: none"> - Adoption of legislative amendments by the MoES, MoJ and the Government of Georgia - Delivering training sessions for the employees of the PSH, National Center for Educational Quality Enhancement and territorial offices of the PSDA; - Plan and implement public awareness raising campaign.

Commitment 5: Develop Citizen's Portal – www.my.gov.ge

Brief description of commitment		<p>Citizen's Portal - www.my.gov.ge enables citizens to receive public services online and to have e-communication with public agencies. In 2013, up to 60 public services and 80 public utility bills were integrated into the website along with the online business registration tool. The Portal allows citizens to interact with the Government by submitting a letter to public organizations, tracking the request, and sending-receiving replies electronically.</p> <p>In the framework of this commitment, the Data Exchange Agency (DEA) commits itself to improve the Portal by adding new services.</p>				
Lead implementing agency		Data Exchange Agency (LEPL), Ministry of Justice of Georgia				
Other Actors Involved	Government	Ministries and other governmental agencies; E-service provider private entities				
	Civil Society, Private Sector	The Open Government Georgia's Forum member NGOs				
OPG challenge addressed by the commitment		Improving Public Services				
Main objective		Increase operation of the portal by adding demanded services to it and through the awareness campaign; Increase the level of accountability and efficiency of government.				
Indicator		Number of users increased by 15% by end of 2015 compared to 2014; Number of e-services increased by 10% compared to 2014.				
Description of Results		<ul style="list-style-type: none"> - Two services of the National Bureau of Enforcement are integrated on the portal: debtors' registry and search in the debtors' registry; - 10 services of 3 municipalities are studied and described; preparatory work to integrate them on the portal are completed; - Business analysis document is elaborated. Key components to implement the service catalogue is completed; Training materials and presentations are prepared; - E-governance guide of Georgia is prepared and is available both in electronic and printed formats; - For the purposes of increasing public awareness: <ul style="list-style-type: none"> • Reference booklet of Citizen's Portal is published; Advertising banners are allocated on public transport, various web-pages and social network; Training courses on the usage of Citizen's Portal services are conducted for the CC employees. 				
Completion level			Fully Implemented	Largely Implemented	Partially Implemented	Not Implemented
		Commitment			x	
End Date		December, 2015				
Next Steps		DEA will continue: <ul style="list-style-type: none"> - Negotiations with public agencies for the purposes of integrating their e-services on the Citizen's Portal; - Conducting public awareness raising activities in Tbilisi and regions. 				

Commitment 6 (A): Development of Community Centers in Georgia

Brief description of commitment	<p>In the framework of this commitment, construction of 6 additional Community Centers (CC) is planned throughout 2014. CCs serve as a point of service delivery for the local population, and most importantly, represent a good mechanism for promoting citizen engagement. A CC has modern, multi-functional infrastructure equipped with the latest technology. Carefully selected and trained local staff ensures provision of the central government's, municipal and private sector services through e-Governance. The CCs</p>
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		host the Trustee's office (municipality representative on village level). Furthermore, there is a special space for meetings and conference rooms for promoting civic engagement activities. Local population has an opportunity to access free internet, computers, and video conference equipment, together with ATM and Pay Boxes.				
Lead implementing agency		LEPL Public Service Development Agency, Ministry of Justice of Georgia				
Other Actors Involved	Government	Local Government Units, LEPL National Agency of Public Registry, LEPL Social Service Agency, Ministry of Regional Development and Infrastructure, Meqanizatori LLC, LEPL Training Centre of the Ministry of Justice; LEPL National Archive of Georgia				
	Civil Society, Private Sector	European Union, NGO "Multinational Georgia for the Strengthening of Democratic Values", Liberty Bank, MagtiCom				
OPG challenge addressed by the commitment		Improving Public Services; Increasing Public Integrity; More effectively Managing Public Resources				
Main objective		Providing local population with high quality central and municipal government services, as well as the most demanded services of private sector; Increasing citizen engagement at the local level.				
Indicator		The number of local citizens using the services of Community Centers; Satisfaction of local citizens with received services (based on the qualitative research); the number of activities organized in Community Centers.				
Description of Results		<ul style="list-style-type: none"> - Construction, equipment and furnishing of 6 new CCs was implemented for the reporting period; CC staff was recruited and trained. 4 CCs were additionally opened, exceeding the commitment taken under the AP (2 of them on the basis of public libraries) - It was decided not to transfer the CCs to the local government competence as identifying new services is still an ongoing process that serves to further improvement of the project. Therefore, it was considered that until the finalization of the CC conception, it is advisable PSDA to continue governing the centers. - Civic engagement activities are permanently conducted in CCs in order to increase public awareness on different issues. 				
Completion level			Fully Implemented	Largely Implemented	Partially Implemented	Not Implemented
	Commitment			x		
End Date		December, 2015				
Next Steps		Construction of additional CCs is planned until the end of 2015.				

Commitment 6 (B): Introduction of e-Governance in Local Self-Governments

Brief description of commitment		Creation and implementation of the Electronic Municipal Service Management System in local governments aims at improving management quality and service delivery at the local level. As part of the pilot project, 10 service processes falling under the competencies of local government have been analyzed. Based on this analysis, a Municipal Services Management System was developed. During 2014 the agency plans to introduce the system in 6 selected pilot municipalities (Kareli, Tetrtskaro, Xashuri, Khobi, Akhmeta, and Gardabani). As a result of engaging the local government into the unified e-Governance system their processes and practices will become more transparent, efficient and effective. The municipalities will have an access to the existing electronic databases (Public Service Development Agency, National Agency of Public Registry, Social Service Agency and other Central Government or Private Company databases), resulting in reduced time and human resources and decreasing costs related to data collection, processing and verification within self-government offices. During 2014-2015, e-Governance will be implemented in 4 additional municipalities.			
Lead implementing agency		LEPL Public Service Development Agency, Ministry of Justice of Georgia			
Other Actors Involved	Government	Local Government Units, National Agency of Public Registry, Social Service Agency, Data Exchange Agency			
	Civil Society, Private Sector	European Union, UGT			
OPG challenge addressed by the commitment		Improving Public Services; Increasing Public Integrity; More effectively Managing Public Resources			

Main objective	Improvement of management in local self-governments and provision of quality services to the local population through introduction of e-Governance in local government.				
Indicator	E-governance is implemented in 10 municipalities; Decrease of time for service delivery; Increased number of local citizens engaged in decision-making process on the local level.				
Description of Results	<ul style="list-style-type: none"> - Pilot version of the Electronic Management system was launched in 5 municipalities out of 7 that were selected at the first stage of the commitment implementation; Piloting the program was a chance for employees at municipalities to test the system; - Based on a study conducted on interests of the local population, a new design of the Citizen Portal was created in line with the findings. The latter includes information about the progress related to CCs and activities conducted within its premises; - To upgrade qualification of employees at the municipal level, the IT skills training program was elaborated in a close cooperation with the Training Center of Justice (Trainings were conducted in the following municipalities: Akhmeta, Kvareli, Khobi, Kareli, Khashuri; e-management system trainings were conducted in 4 municipalities: Akhmeta, Kvareli, Kareli and Khashuri); - New designs for the CC web-page and its mobile application were created. 				
Completion level		Fully Implemented	Largely Implemented	Partially Implemented	Not Implemented
	Commitment			x	
End Date	December, 2015				
Next Steps	<ul style="list-style-type: none"> - Continuation of training programs; - Assisting municipalities through the e-Governance introduction process; - Development of CC's web-page (www.centri.gov.ge) in line with the findings of the study conducted on interests of the local population; - Selecting 5 municipalities to implement the e-management system; - Ensuring availability of e-management system services into the Citizen's Portal (www.my.gov.ge); - Selection and study of additional services falling under the Local Government competencies for their further inclusion into the Municipal Management System. 				

Commitment 7: Transformation of Public Libraries for Regional Development

Brief description of commitment	<p>Access to the internet and modern technologies still remains a challenge across the country. This commitment implies the use of public libraries with new functions: along with the traditional purposes libraries will acquire functions of Community Centers. Thus, libraries will serve as an additional opportunity to increase the capacity of communities and local governments. Trained librarians through modern technologies (internet, computer technologies, and new books) will produce high quality service delivery for local population.</p> <p>The pilot project will be implemented in 2014. It will cover 4 public libraries. Based on the pilot work, the transformation of public libraries will continue in 2015 as well. Through innovative solutions, the Government of Georgia strives to narrow down the so-called "digital divide" to make public information and services accessible in all regions.</p>				
Lead implementing agency	LEPL Public Service Development Agency, Ministry of Justice of Georgia				
Other Actors Involved	Government	The National Parliamentary Library of Georgia			
	Civil Society, Private Sector	International Research and Exchanges Board (IREX), Institute for Development of Freedom of Information (IDFI), Georgian Library Association			
OPG challenge addressed by the commitment	Improving Public Services; Increasing Public Integrity; More effectively Managing Public Resources				
Main objective	Elaborating a new concept of public libraries ensuring access to ICTs by locals that will contribute to the development of their relevant skills; contributing to the community initiatives and local development.				
Indicator	The number of local citizens using services of the new libraries; the results of researches, which will be conducted to measure consumer satisfaction by the up-to-				

	date literature, infrastructure and delivered services; the number of conducted trainings for the libraries.				
Description of Results	<ul style="list-style-type: none"> - During the reporting period, 4 libraries are build, furnished and equipped; - Trainings for service-delivery operators are conducted; Promotional video about the project is prepared; - Through integration of CCs into the public libraries system, at the current stage, more than 200 the most-demanded public and private sector services are available at the libraries involved in the project; - Monitoring and assessment of the working process at the libraries were conducted. Analysis showed that in the transformed libraries the number of users has increased 16 times (30 users monthly/500 users monthly as an average), while the number of readers at those CCs where libraries are integrated has increased 20 times. 				
Completion level		Fully Implemented	Largely Implemented	Partially Implemented	Not Implemented
	Commitment		x		
End Date	December, 2014				
Next Steps	<ul style="list-style-type: none"> - Trainings for librarians; - Monitoring service delivery process in libraries; - Raising public awareness about the project; - Organize an exit conference of the project. 				

Commitment 8: Digital Signature and Online Authentication¹¹

Brief description of commitment	<p>To develop identification services in Georgia, the Public Service Development Agency in the framework of Open Government Georgia's Action plan of 2014-2015 commits itself to focus on two major components in the areas of:</p> <ol style="list-style-type: none"> 1. Online Authentication System development by means of electronic ID card and relevant authentication mechanisms integrated in it. 2. Digital Signature and Stamp (e-Seal), aimed at development of electronic document-flow systems in Georgia through creation and overhauling of mechanisms required for digital signature and digital stamp (digital signature on behalf of an organization). 				
Lead implementing agency	LEPL Public Service Development Agency, Ministry of Justice of Georgia				
Other Actors Involved	Government	State Insurance Supervision Service of Georgia			
	Civil Society, Private Sector				
OPG challenge addressed by the commitment	Improving Public Services				
Main objective	Development of strong, reliable and universal e-authentication system for online services; Development of e-Signature and e-Seal solutions compatible with European standards and practices.				
Indicator	Number of organizations having introduced digital stamp/seal; number of digitally signed/sealed document types within PSDA				
Description of Results	<ul style="list-style-type: none"> - Deployment of digital signature and authentication certificate renewal systems for ID cards have been implemented and has its users (PSDA employees among them); - The authentication methodology was developed within the infrastructure of the agency for corporate users. The new middleware for e-ID card was used in the work process. Moreover, the middleware was provided to the Data Exchange Agency of the Ministry of Justice of Georgia, for its integration into the Citizen Portal (My.Gov.ge) in a pilot mode; - Amendments to the law on digital signature and electronic documents were made and the work to initiate them accordingly is in progress; - Important tool to implement digital signature has been created in the form of digital signature library; 				

¹¹ In the process of finalizing the commitment text, the end date was indicated incorrectly (December, 2014 instead of December, 2015). The work to implement the commitment is being carried out according to the initial plan.

	<ul style="list-style-type: none"> - Practical works to implement the e-seal have started. The respective scope of work and its main components were determined. The work on the software development, as well as on the procurement of relevant components has started; - International standards on verification of documents with digital stamp were researched and analyzed; - Creation of mechanisms for the verification of documents with digital stamp is in progress; - The PSDA is working to create an archive system for the digitally signed documents. 										
Completion level	<table border="1"> <tr> <td></td> <td>Fully Implemented</td> <td>Largely Implemented</td> <td>Partially Implemented</td> <td>Not Implemented</td> </tr> <tr> <td>Commitment</td> <td></td> <td>x</td> <td></td> <td></td> </tr> </table>		Fully Implemented	Largely Implemented	Partially Implemented	Not Implemented	Commitment		x		
		Fully Implemented	Largely Implemented	Partially Implemented	Not Implemented						
Commitment		x									
End Date	July, 2015										
Next Steps	<ul style="list-style-type: none"> - Development of the functionality of digital signature; - Support implementation of authentication through ID cards within the PSDA infrastructure; - Creation of archive systems for digitally signed documentation; - Creation of mechanisms for the verification of documents with digital stamp; - Implementation of the digital stamp. 										

Commitment 9: Create Open Data Portal (data.gov.ge)

Brief description of commitment	Creation of Open Data Portal implies to publication of open data (data which can be freely accessed, used and reused) owned by government institutions, enabling business, nongovernmental and governmental organizations to use the data freely, in order to create applications and e-services based on the data, for economic benefits.										
Lead implementing agency	Data Exchange Agency (LEPL), Ministry of Justice of Georgia										
Other Actors Involved	Government	Ministries and other governmental organizations									
	Civil Society, Private Sector	E-service provider private entities									
OPG challenge addressed by the commitment	Improving Public Services Increasing Public Integrity										
Main objective	Increasing the accessibility of open data; supporting the development of e-services and e-applications; stimulating business activities; Increasing public sector transparency and its accountability.										
Indicator	Open data portal – data.gov.ge is created and operational										
Description of Results	<p>As of June, 2015:</p> <ul style="list-style-type: none"> - Communication scheme with the public institutions on the issues of open data is created; - Project software is developed; - Open data formats are defined; - Portal testing is completed and is fully operational; - Training sessions for public institutions' employees are conducted; - More than 100 open data sets are published on the web-page; - Publishing of open data on the open.data.ge is a continues process; - The "hackathon" agenda is drafted; training plan for the event participants is elaborated. 										
Completion level	<table border="1"> <tr> <td></td> <td>Fully Implemented</td> <td>Largely Implemented</td> <td>Partially Implemented</td> <td>Not Implemented</td> </tr> <tr> <td>Commitment</td> <td></td> <td>x</td> <td></td> <td></td> </tr> </table>		Fully Implemented	Largely Implemented	Partially Implemented	Not Implemented	Commitment		x		
		Fully Implemented	Largely Implemented	Partially Implemented	Not Implemented						
Commitment		x									
End Date	December, 2015										
Next Steps	<ul style="list-style-type: none"> - The Data Exchange Agency will continue negotiations with public institutions to further obtain open data and publish them on the portal; - DEA will continue delivering training courses; - Preparation to launch the "hackathon". 										

Challenge II: Increasing Public Integrity

Commitment 10: Elaboration of Freedom of Information Act

Brief description	Elaboration of a special law aims to eradicate legislative gaps and consolidate existing legal provisions in a separate act, which in turn, will improve the practice of access to information and support the government, as well as civil society and the wider community to establish open, accountable, rational, and optimized civil service.				
Lead Agency	Ministry of Justice of Georgia; Anti-Corruption Council of Georgia				
Other Involved Actors	Government	Parliament of Georgia			
	Civil Society, Private Sector	Open Society Foundation – Georgia, Institute for Development of Freedom of Information (IDFI).			
OGP Challenge	Increasing Public Integrity; Improving Public Services				
Main Objective	Refine regulatory framework on freedom of information; Eliminate differences between legislation and practice; Elaborate clear and concrete regulations.				
Indicator	The draft law is introduced to the Parliament of Georgia				
Description of results	<ul style="list-style-type: none"> - Thematic groups have identified the problematic topics; - The first draft law is introduced to the Anticorruption Council of Georgia for the review of essential changes; - Meetings with the focus groups have taken place; - Open Society Foundation – Georgia has introduced the draft-law to the Ministry of Justice of Georgia for further elaboration; - International expertise of the draft law has completed; - The second phase of the international expertise is in progress; the draft law is being discussed within the Ministry of Justice of Georgia to agree upon the final version of the act. 				
Completion level		Fully Implemented	Largely Implemented	Partially Implemented	Not Implemented
	Commitment		x		
End date	Spring, 2015				
Next steps	<ul style="list-style-type: none"> - Submitting the final version of the draft law to the thematic working groups established within the Anticorruption Council of Georgia; - Submitting the draft law to the Parliament of Georgia. 				

Commitment 11: Coordinate and Support Open Government Georgia's Forum

Brief description of commitment	<p>The Open Government Georgia's Forum is a national coordination-consultative mechanism of the OGP Georgia established at the national level under the Anti-Corruption Council of Georgia to support elaboration of the OGP Action Plan and monitor its implementation. The Forum comprises responsible agencies, NGOs, international organizations, and the private sector.</p> <p>The Secretariat of the Open Government Georgia commits itself to:</p> <ul style="list-style-type: none"> - Coordinate regular meetings of the Forum; - Coordinate the Forum activities and assist in administrative matters; - Determine agenda for the sessions; - Prepare minutes of the Forum meetings and publish on the MoJ web-page; - Present activity reports of the Forum to the Anti-Corruption Council of Georgia biannually. 				
Lead implementing agency	The Secretariat of Anti-Corruption Council of Georgia, Ministry of Justice of Georgia				
Other Actors Involved	Government	Responsible agencies under the Action Plan, non-governmental and international organizations			
	Civil Society, Private Sector	Civil society organizations represented in the Forum, co-chair of the Forum from civil society.			
OPG challenge addressed by the commitment	Increasing public integrity				

Main objective	Effective coordinating mechanism on the national level which is in line with the OGP guiding principles.				
Indicator	Forum sessions are held on regular basis, minutes are published on the web-page.				
Description of Results	<ul style="list-style-type: none"> - Forum meetings are planned in agreement with the Forum co-chairs; - OGG Secretariat drafts a detailed minutes of the Forum meetings that are send out for comments/remarks to the Forum members. According to the comments received, the Secretariat finalizes the document and publishes it under the OGP banner on the MoJ web-page. - The Forum activity report of 2014 was adopted by the Forum on 22 January, 2015 and presented to the Anti-corruption Council of Georgian on 4 February, 2015. - As of June, 2015, 13 meetings of the Forum are conducted. 				
Completion level		Fully Implemented	Largely Implemented	Partially Implemented	Not Implemented
	Commitment		x		
End Date	Permanent activity				
Next Steps	<ul style="list-style-type: none"> - Continuation of regular meetings of the Forum; - Monitoring the Action Plan implementation quarterly; - Elaboration of the Open Government Georgia's Public Relation Strategy; - Prepare the Forum Activity Report of 2015. 				

Commitment 12: E-petitions Portal I-change.ge

Brief description of commitment		The E-petitions Portal will enable citizens to initiate e-petitions on the issues within the competencies of the Government (Law on the "Structure and Competence and Activities of the Government of Georgia") and accumulating the necessary number of signatures will be discussed at the Cabinet Session.			
Lead implementing agency		Administration of the Government of Georgia			
Other Actors Involved	Government	The Parliament of Georgia; The Ministry of Justice of Georgia; LEPL Data Exchange Agency; The CSB			
	Civil Society, Private Sector	Institute for Development of Freedom of Information (IDFI); USAID; USAID G3			
OPG challenge addressed by the commitment		Increasing Public Integrity			
Main objective		Increasing citizen engagement in public policy development process. Increasing transparency of activities and decision-making of the government; improving cooperation between the government and society.			
Indicator		E-petitions on the I-Change Portal are launched and properly functioning			
Description of Results		<ul style="list-style-type: none"> - Administration of the Government of Georgia established a task force comprised of representatives from the donor coordination unit and internet communication office of the Government administration, Data Exchange Agency, human rights committee of the Parliament of Georgia, Ministry of Justice of Georgia (Open Government Georgia's Secretariat), civil service bureau, USAID project G3 and IDFI; - In a close cooperation with international experts, the task force elaborated: <ul style="list-style-type: none"> • Procedural manual for the I-change.ge and • Legal analysis for implementation of an e-petitions portal. Based on this analysis, legislative amendments were prepared for adoption; - For the purpose of peer learning and exchange, the task force has arranged a Q/A sessions with the "We The People" representatives; - Administration of the government of Georgia has established an e-governance department that will lead all the I-change.ge related processes; - Data Exchange Agency of the Ministry of Justice of Georgia has started to elaborate the portal technical requirements. 			
Completion level		Fully Implemented	Largely Implemented	Partially Implemented	Not Implemented
	Commitment			x	

End Date	Spring, 2015
Next Steps	<ul style="list-style-type: none"> - Launching the portal; - Conducting the public awareness raising campaign.

Commitment 13: Transparency and Impartiality of Civil Service Recruitment Process

Brief description	The Government aims to elaborate unified rules of recruitment in civil service that ensures transparency and accordingly, increasing the number of qualified personnel.				
Lead Agency	LEPL - The Civil Service Bureau				
Other Involved Actors	Government	Special working group: Ministry of Justice of Georgia, NGOs, local and international experts.			
	Civil Society, Private Sector	Working group member NGOs			
OGP Challenge	Increasing Public Integrity; Improving Public Services				
Main Objective	Elaboration of unified recruitment rules for civil service; enhancing procedural transparency; Rules for the recruitment of civil servants guarantee recruitment of qualified personnel and protection of civil servants rights.				
Indicator	The rule of the recruitment of civil servants through competition is approved by the Government of Georgia				
Description of results	<ul style="list-style-type: none"> - Based on the recommendations prepared by the international experts and comments received during the public consultations, the CSB elaborated draft rules on conducting recruitment process in the civil service initially regulated by the Civil Service law of Georgia; - The Government of Georgia has approved new rules on conducting recruitment in civil service by adopting a Decree N 412. According to the latter, protection of employees rights is guaranteed; participation of independent expert is mandatory in every recruitment announced within the civil service; - The role of CSB has strengthened – according to the new rules, the CSB is eligible to verify compatibility of recruitment requirements with Georgian legislation 3 days ahead a vacant position is publicly opened; - Electronic recruitment portal – www.hr.gov.ge is further developed: the number of applications submitted for each vacancy is now publicly available; Citizens are able to edit their resumes even after applying for a vacancy; new filters have been added to the resume form that helps candidates to illustrate their experience/knowledge more precisely. 				
Completion level		Fully Implemented	Largely Implemented	Partially Implemented	Not Implemented
	Commitment	x			
End date	Fall, 2014				
Next steps					

Commitment 14: Set Up Public Officials' Asset Declaration Monitoring System

Brief description	At present, the Online Asset Declaration System for public officials is fully operational in Georgia. However, to further improve the system functionally, it is important to establish a monitoring mechanism. This will increase financial accountability of public officials and accurate information will be delivered to society.				
Lead Agency	LEPL - The Civil Service Bureau				
Other Involved Actors	Government	Anti-Corruption Council of Georgia; the Government of Georgia; the Parliament of Georgia			
	Civil Society, Private Sector	German Society for International Cooperation - GIZ			
OGP Challenge	Increasing Public Integrity				
Main Objective	Increasing financial accountability and transparency of public officials				

Indicator	The proposals prepared by the CSB are introduced to the Government of Georgia; The model of monitoring is agreed; The system is operational.				
Description of results	<ul style="list-style-type: none"> - In 2014, interagency Government working group (comprised of representatives from the central public agencies, non-governmental organizations and the CSB) was created to select public officials' asset declaration monitoring system; - Concrete proposals were developed by CSB based on the expert recommendations and consultations held within the interagency working group; - Draft proposals elaborated by the CSB were submitted to the Anti-Corruption Council of Georgia's session on February 4, 2015; - Draft amendments to the "Law of Georgia on Conflict of Interests and Corruption in Public Service" was prepared and discussed at the Anti-Corruption Council of Georgia's session on June 29, 2015; - Amendments were submitted to the Government of Georgia which approved the draft and submitted it to the Parliament of Georgia. The latter adopted the submission on the first hearing. 				
Completion level		Fully Implemented	Largely Implemented	Partially Implemented	Not Implemented
	Commitment		x		
End date	2015				
Next steps	<ul style="list-style-type: none"> - The CSB and the Data Exchange Agency of the Ministry of Justice of Georgia have started working to create an electronic system for the public officials' asset declaration monitoring system. - Throughout 2016, it is planned to prepare all necessary grounds to start the monitoring that will come into play on January 1, 2017. 				

Commitment 15: Publish Financial Declarations of Political Parties in Machine Readable Format

Brief description	In response to the recommendations prepared by the Independent Reporting Mechanism (IRM) expert for Georgia, this commitment aims to ensure transparency and accessibility of information on public finances through publishing financial declarations of political parties in machine-readable format.				
Lead Agency	State Audit Office				
Other Involved Actors	Government				
	Civil Society, Private Sector				
OGP Challenge	Increasing honesty of public officials				
Main Objective	Transparency of finances of political parties				
Indicator	Financial declarations of political parties submitted to the State Audit Office (SAO) are published in machine-readable format on the official webpage of SAO.				
Description of results	<ul style="list-style-type: none"> - Financial monitoring section for the State Audit Office web-page is prepared; - Financial information and statistics submitted by the political parties and other electoral subjects is published in processable format (Excel forms); - Financial declarations of political parties along with contributions received are published in processable format; - In addition, midterm report on local self-governance bodies' election was published indicating information related to income and expenditure of political parties. 				
Completion level		Fully Implemented	Largely Implemented	Partially Implemented	Not Implemented
	Commitment	x			
End date	September, 2014				
Next steps					

Commitment 16: Develop Online Consultation Service and Accessibility of Ministry of Internal Affairs Web-site for People with Disabilities

Brief description of commitment	<p>This Commitment aims to ensure public engagement, improve the practice of access to information and to increase the quality of provided services within the Ministry of Internal Affairs of Georgia (MIA).</p> <p>In the Framework of the commitment, the web-site of MIA will be accessible for persons with disabilities. In addition, an online consultation mechanism will be implemented. Through the live-chat application, citizens will be able to communicate with the representatives of the Ministry on issues related to the competences of the MIA.</p>				
Lead implementing agency	Ministry of Internal Affairs of Georgia				
Other Actors Involved	Government				
	Civil Society, Private Sector				
OPG challenge addressed by the commitment	Improving Public Services; Ensure accessibility of data.				
Main objective	Increase accessibility of public data which fall within the competence of the Ministry and improve civic engagement				
Indicator	<p>Official web-site of the Ministry of Internal Affairs is accessible for the people with disabilities;</p> <p>Online consultation application and interviewing tool is launched on the web-site.</p>				
Description of Results	<ul style="list-style-type: none"> - To increase accessibility of MIA's web-page for public at large (particularly for blind people and people with visual impairment), the Public Relations Department of the Ministry, in a close cooperation with "Blind Union of Georgia", prepared a special voice version of the www.police.ge; - Online consultation module was launched on the MIA web-page. Citizens are able to submit questions or recommendations to the Public Relations Department of the Ministry; - software and technical support, as well as informational basis was provided by the public relations department and operational-technical department of the MIA to assist implementation of the projects mentioned above; - Technical and informational basis to implement online consultations and questionnaires module is prepared; consultations with focus groups to implement online consultation module are conducted; - 40-50 citizens use online consultation tool on a daily bases. 				
Completion level		Fully Implemented	Largely Implemented	Partially Implemented	Not Implemented
	Commitment	x			
End Date	December, 2014				
Next Steps					

Commitment 17: Disclosure of Surveillance Statistics

Brief description	<p>The Supreme Court of Georgia started maintaining statistics on hearing motions related to operative investigative activities since 2014, however these statistics was not available for public. Due to the fact that a phone tapping is only possible under the permission of the court order, the courts have the possibility to maintain and publish statistics of surveillance proactively.</p> <p>In response to the civil society recommendation, the Supreme Court of Georgia took commitment to publish statistics on surveillance quarterly, starting from September, 2014, which will be followed by the annual publication from 2015.</p>				
Lead Agency	The Supreme Court of Georgia				
Other Actors Involved	Government				
	Civil Society, Private Sector				
OPG Challenge	Increasing honesty of public officials				
Main Objective	Disclosure of surveillance statistics to serve transparency; publishing of statistics on surveillance petitions in courts.				

Indicator	Surveillance statistics are published on the web-page of the Supreme Court of Georgia				
Description of results	<ul style="list-style-type: none"> - The Supreme Court of Georgia has elaborated a new form of registering statistics; - Information on statistics regarding the phone tapping was published on the web-page of the Supreme Court of Georgia in October, 2014 (data of 9 months of 2014); - Disclosure of quarterly statistics are ensured; currently, 6 months data of 2015 is published on the Supreme Court of Georgia's web-page. 				
Completion level		Fully Implemented	Largely Implemented	Partially Implemented	Not Implemented
	Commitment	x			
End date	20.01.2015				
Next steps					

Commitment 18: Raise Public Awareness of the Electoral Process

Brief description of commitment	In order to increase public participation in the electoral process and to raise awareness of involved parties, the Election Administration of Georgia (CEC) and LEPL Center of Electoral Systems Development, Reforms and Trainings (Training Center) will organize various meetings for the electorate and other stakeholders.				
Lead implementing agency	CEC, Training Centre (LEPL)				
Other Actors Involved	Government	All interested public agencies			
	Civil Society, Private Sector	Local and International NGOs			
OPG challenge addressed by the commitment	Increasing public integrity				
Main objective	Raising public awareness about the elections				
Indicator	High level of public awareness; Active public participation in the elections.				
Description of Results	<ul style="list-style-type: none"> - To increase civic education and electoral culture in the country, Training Centre is delivering training course in the electoral law for the Law and Political and Social Sciences (School of Media) faculty students. Overall 593 students have completed the training course in 2014-2015. - Training Centre launched the informational project in 11 universities; in the framework of this project workshops and discussions on the topic "Election and importance of youth participation in the election" were held for students. Informative illustrated booklets produced by the Training Centre were also distributed during the meetings; 22 workshops were conducted with active participation of 442 students; - The Training Centre in cooperation with the International Foundation for Electoral Systems (IFES) developed a special module "Gender and Elections" which was integrated to the training course of the CEC pilot project - "Electoral Development School 2015"; - On March 24, 2015 under the order of the CEC the Training Centre announced a grant competition in the following fields: <ul style="list-style-type: none"> • Educate voters in order to develop electoral and civic culture; • Promote women participation in public-political (electoral) processes; • Promote electoral capacity building of political parties (on regional level); • Promote participation of ethnic minorities in public-political (electoral) processes; <p>By the decision of the grant competition commission 25 grant projects of non-governmental organizations were funded.</p>				
Completion level		Fully Implemented	Largely Implemented	Partially Implemented	Not Implemented
	Commitment		x		
End Date	November, 2015				
Next Steps	The CEC and the Training Centre in cooperation with the Young Lawyers' Association (GYLA) and the International Foundation for Electoral System (IFES), with the financial				

support of Council of Europe (CoE) and USAID is implementing a pilot project “Electoral Development School 2015”.
The implementation of the project is envisaged in two stages: on the first stage – Electoral Development Schools will be launched in 10 electoral districts, while 9 electoral districts are planned to be covered on a second stage.

Challenge III: More Effectively Managing Public Resources

Commitment 19: Establish Mechanism to Inform the Public on Budgetary Processes

Brief description of commitment		This commitments aims to: <ul style="list-style-type: none"> - Ensure publicity of budget related documents; - Provide public with interactive questionnaires at different stages of budgetary process through web-sites of the Ministry of Finance and spending agencies; - Prepare and publish informative presentations on the draft law on state budget, law on state budget and budget executions 				
Lead implementing agency		The Ministry of Finance of Georgia; the Government of Georgia				
Other Actors Involved	Government	The Parliament of Georgia				
	Civil Society, Private Sector	International Organizations, The Forum member CSOs				
OPG challenge addressed by the commitment		More Effectively Managing Public Resources				
Main objective		Establish effective mechanism for informing public on the budgetary process				
Indicator		Institutionalized mechanism for informing public on budgetary processes is created.				
Description of Results		<ul style="list-style-type: none"> - Budget related documents (Budget analytical data; Macroeconomic indicators; BDD; State budget; Government finance statistics; Budget legislation; Budgetary calendar; Citizens guide¹²) are published on the web-page of the Ministry of Finance; - Informative presentations on state budget are published on the web-page of the Ministry of Finance; - Citizens guide on state budget is also published on the web-page; - Interactive questionnaire “participate in planning the state budget and define your priority” is also published on the Ministry web-page. 				
Completion level			Fully Implemented	Largely Implemented	Partially Implemented	Not Implemented
		Commitment			x	
End Date		December, 2015				
Next Steps						

Commitment 20: Extended e-Procurement System of State Procurement - “Everyone Sees Everything”

Brief description of the commitment		In order to ensure more transparency of state procurement, the State Procurement Agency (SPA) will expand the Unified Electronic System of State Procurement (Ge-GP) by integrating an electronic module of design contest into the system.			
Leading institution		LEPL - State Procurement Agency			
Other Actors Involved	Public sector				
	Civil Society/Private Sector				
OPG challenge addressed by the commitment		Improving public service			

¹² Available at: <http://mof.ge/en/4537>

Main objective	Implementation of electronic module of design contest				
Indicator	Design contest is conducted via the Unified Electronic system of State Procurement				
Description of Results	<ul style="list-style-type: none"> - Innovative electronic module is created and integrated into the Unified Electronic System of State Procurement (Ge-GP) that will ensure design contest to be conducted electronically in a transparent and competitive environment; - Design contest pilot version was launched in the beginning of May 2015 and started to operate in real regime from July 1, 2015. As of the time of this report, 12 contests are announced through the electronic system; - By the order N7, dated May 22, 2015, of the Head of State procurement Agency, "Rules and terms on project related service State Procurement via design contest" was approved. New rules and terms of project related service state procurement via design contest came into force from July 1, 2015: <ul style="list-style-type: none"> • According to the new order, announcement of a design contest, receiving design contest proposals, selection-evaluation and winner identification (including all types of communication with procuring entities, as well as uploading documents) is conducted via Ge-GP system. - For the introduction of the innovation, the SPA conducted meetings with procuring entities, suppliers, non-governmental organizations and other interested parties. In order the procuring entities and suppliers to be better adapted with the new electronic design contest system, SPA conducted the following activities: <ul style="list-style-type: none"> • User's Guide usage formula for the evaluation of design contest proposal and identification of winning supplier has been elaborated; • User manual for Ge-GP system was updated and added the part of design contest related information. 				
Completion level		Fully Implemented	Mostly Implemented	Partly Implemented	Not Implemented
	Commitment	x			
End Date	May, 2015				
Next Steps					

Commitment 21: Development of Electronic Human Resources Management System for civil service

Brief description	This commitment aims at ensuring human resources management in accordance with the defined policy and standards by developing an Electronic Human Resources Management System (e-HRMS)				
Lead Agency	LEPL Civil Service Bureau				
Other Involved Actors	Government	LEPL Financial-Analytical Service of the Ministry of Finance of Georgia			
	Civil Society, Private Sector	In cooperation with CSOs			
OGP Challenge	More Effectively Managing Public Resources				
Main Objective	Overhauling human resources management policy and practice.				
Indicator	Electronic system for the management of human resources is launched in public agencies				
Description of results	<ul style="list-style-type: none"> - e-HRMS is launched in 13 Ministries; - e-HRMS is launched in 17 LEPLs and 4 municipalities. 				
Completion level		Fully Implemented	Largely Implemented	Partially Implemented	Not Implemented
	Commitment			x	
End date	December 2015				
Next steps	It is planned to launch the e-HRMS in 6 Ministries until the end of 2015. The system will be launched in all LEPLs and municipalities at the end of 2016.				

Commitment 22: Digital Preservation System: E-Archive

Brief description of commitment	The E-archive – an electronic solution for archiving digital data, will allow long term preservation of data, provide access to authentic data, and ensure their long term maintenance and usability.				
Lead implementing agency	LEPL National Archives Agency, LEPL Data Exchange Agency, Ministry of Justice of Georgia				
Other Actors Involved	Government				
	Civil Society, Private Sector	Electronic service provider private companies			
OPG challenge addressed by the commitment	More Effectively Managing Public Resources				
Main objective	The aim of long-term digital preservation is the maintenance of long-term authentic e-accessibility and usage of digital objects.				
Indicator	Technical requirement and functionality of the System is elaborated, as well as necessary legislative framework is in place.				
Description of Results	<ul style="list-style-type: none"> - Data Exchange Agency (DEA) and the National Archives Agency, with the participation of various stakeholders, analyzed the main functional requirements to implement the digital preservation system. Additionally, meetings were held to discuss perspectives and challenges of creating e-archive. As a result of these meetings, the current stage of digital preservation development was analyzed and the functional requirements developed; - The main technical requirements corresponding to the OAIS standard has been also developed. 				
Completion level		Fully Implemented	Largely Implemented	Partially Implemented	Not Implemented
	Commitment			x	
End Date	December, 2015				
Next Steps	<p>Development of e-archiving system has been defined as one of the strategic directions by the Government of Georgia in the framework of Public Administration Reform. Accordingly, some of the activities planned for 2016-2017 are as follows:</p> <ul style="list-style-type: none"> - Detailed analysis of the scope and requirements of e-archiving system; - Identifying the most appropriate e-archive system and its business processes, based on the findings of the abovementioned analysis; - Development of relevant legislative amendments; - Development of e-archive infrastructure to be launched in a test mode; - Final implementation of e-archive system. 				

Commitment 23: Increased Accessibility of National Archives

Brief description of commitment	The Ministry of Justice of Georgia, under the leadership of the National Archives of Georgia under the framework of the Action Plan of 2014-2015, will study relevant legislation framework and elaborate amendments as needed to ensure greater openness of archives and increase citizen engagement. Electronic documents preserved in the system of National Archives will be accessible for researchers and allowed to work on the preserved material without limitations. Original documents will not be in use on a daily basis and thus they will be protected from damage.				
Lead implementing agency	LEPL National Archives of Georgia, Ministry of Justice of Georgia				
Other Actors Involved	Government	Academy of the Ministry of Internal Affairs of Georgia; Office of the Personal Data Protection Inspector			
	Civil Society, Private Sector	CSOs involved in the Open Government Georgia's Forum			
OPG challenge addressed by the commitment	Increasing Public Integrity				
Main objective	Providing researchers with access to documentations; Protecting original documents; Increasing citizen engagement.				
Indicator	Relevant legislative framework in place; Archive documents are available in electronic format				

Description of Results	<ul style="list-style-type: none"> - With the aim to revise the legislative framework, consultations were held in 4 Central National Archives. Proposals on improvement of the legal framework were prepared after the meetings; - Following the consultations mentioned above, amendments were prepared to the decree N 506 of the Government of Georgia (December 29, 2011) on “The amount, rules of payment and terms of services of the National Archives of Georgia”; - 3 reading rooms of the National Archives were equipped with the IT infrastructure to provide archival data electronically. As a result, researchers have access to various e-catalogues of the National Archives which includes 2000 digitized archival holdings from 6 fonds. 				
Completion level		Fully Implemented	Largely Implemented	Partially Implemented	Not Implemented
	Commitment		x		
End Date	December, 2015				
Next Steps	Until the end of 2015, 4 reading rooms will be equipped with IT infrastructure; 20 archival fonds, 1400 finding aids and 2300 finding aids of the Central Archive of Contemporary History will be added to the archival information system.				

Commitment 24: Create and Publish Electronic Catalogues of the Documents Preserved in the Ministry of Internal Affairs Archive

Brief description of commitment	Due to the high public and scientific interest in the documents preserved in the archives of former National Security Committee, MIA’s Archive will create and publish an electronic catalogue and provide relevant descriptions for documents preserved in the former National Security Committee.				
Lead implementing agency	Academy of the Ministry of Internal Affairs of Georgia				
Other Actors Involved	Government	Ministry of Internal Affairs of Georgia			
	Civil Society, Private Sector	Institute for the Development of Freedom of Information (IDFI)			
OPG challenge addressed by the commitment	Increasing Public Integrity; Improving Public Services				
Main objective	Gradually improving accessibility of documents preserved in the archive of former National Security Committee				
Indicator	Electronic catalogue for documents preserved in the archive of former National Security Committee is created and gradually published.				
Description of Results	<ul style="list-style-type: none"> - Archives of the Ministry of Internal Affairs of Georgia gradually creates electronic catalogue (with the relevant description) of the documents preserved in the archives of former National Security Committee; - Together with the descriptive part of former Security Committee fonds, respective nominative-search functional is added to the MIA web-page (www.archive.mia.gov.ge); - Nominative and thematic search lists of so called “Party Archives” fonds are added to the web-page gradually (alphabetic-nominative and fonds-search catalogue that includes 6083 unique fonds and respective number of sub-fonds has been also added). 				
Completion level		Fully Implemented	Largely Implemented	Partially Implemented	Not Implemented
	Commitment		x		
End Date	2015				
Next Steps	Creating and publication of catalogues will continue on the next layer of detalization.				

Commitment 25: Increasing Efficiency and Transparency of Public Finance Management System

Brief description of commitment		<ul style="list-style-type: none"> - Further development of State Treasury electronic service system (eTreasury) and implementation in all fiscal organizations, legal entities and relevant bodies of local governments; - Further development of electronic system for State budget planning (eBudget) - will be implemented in all fiscal organizations, including relevant bodies of local governments; - Further development of information system of State debt management and investment projects (eDMS); - Further development of online auction of State-owned property (eAuction). 				
Lead implementing agency		LEPL Financial Analytical Service of the Ministry of Finance of Georgia				
Other Actors Involved	Government	State Treasury of MoF; Budget Department of MoF; Service Agency of MoF; Self-governing units of Georgia; Ministry of Regional Development and Infrastructure; Administration of the State Representative-Governors				
	Civil Society, Private Sector	National Association of Local Authorities of Georgia; Association of Finance officers of Georgian local self-governing units				
OGP challenge addressed by the commitment		More Effectively Managing Public Resources Improving Public Services				
Main objective		Effective distribution of state resources and mobilizing incomes to ensure financial stability; Development of the integrated informational public finance management system.				
Indicator		Number of users of eTreasury; Number of users of eBudget; Number of users of eDMS; Number of users of eAuction; Dynamics of complaints received on the hotline number; Number of trainings delivered while implementing the systems.				
Description of Results		<ul style="list-style-type: none"> - Resource and money control, functional fulfillment of payments, normative handling, CPVs and other new reporting were added to the back-office of eTreasury. Use of the collection scheme process become possible in the LEPLs and regions. Accounts' related operations were amended; - Technical refactoring of the following modules of the system was conducted on the portal of spending organizations: agreements, commitments, orders, CPV adjustments, package adjustment, employees, packages, initial document, operations on the deposits, the remains previous year, independent module, general ledger, alternative general ledger and others (currently 3505 users are involved in the system); - Compliance reporting of LEPLs and NPLEs was developed and thus, transfer of factual data of revenues and balances from the treasury system became possible. Three iterations were held and 80% of the bugs identified during the reform stage was fixed (more than 150 high and medium priority flaws). Relevant work for legislative amendments was conducted (currently 1018 users are involved in the system); - A new version of state debts and investment projects management system was finalized and launched. It is equipped with all the necessary functional for domestic debt management (currently 50 users are involved in the system); - Liberty Bank eMoney service integration renewal work was finalized. Survey on the web-site was optimized – it became possible to launch several surveys at the same time on the web-site. Reporting system and reporting function is being developed (during the second quarter of 2015 2 574 individuals and 385 legal entities were registered in the system; currently 51 925 individuals and 5655 legal entities are involved in the system). 				
Completion level			Fully Implemented	Largely Implemented	Partially Implemented	Not Implemented
		Commitment			x	
End Date		2015				
Next Steps						

Challenge IV: Creating Safer Communities

Commitment 26: Develop Alternative Channels to Connect to '112'

Brief description of commitment	The emergency situations call center '112' will be accessible through multiple channels, including: a) phone call; b) fire and gas detectors, in case of threat the system automatically sends alarm signal to 112 c) text message or video call – the latter will be especially helpful for people with disabilities who have problems with speech and hearing; d) GPS tracker - satellite device which sends alarm signal even if the mobile device is out of the coverage area.				
Lead implementing agency	LEPL '112', Ministry of Internal Affairs of Georgia				
Other Actors Involved	Government	Georgian National Tourism Administration (within the frames of GPS trackers service);			
	Civil Society, Private Sector	UNDP (to assist in SMS and video calls services)			
OGP challenge addressed by the commitment	Creating Safer Communities (ensure flexibility and efficiency of emergency aid).				
Main objective	Ensure full accessibility of the emergency management center through alternative means of connection for everyone on the whole territory of Georgia				
Indicator	Alternative channels to connect to '112' are developed				
Description of Results	<ul style="list-style-type: none"> - LEPL '112' of the MIA implemented alternative channel of connection through satellite device (GPS tracker). Software-technical support/system is developed and tested; The latter has a capacity to receive signals from the areas that are out of the coverage area; - LEPL '112' procured 60 units of GPS trackers with supporting equipment and distributed them within the target segment free of charge; - Free access to '112' through text message and video call is available from March 27, 2015 for deaf and hard of hearing people throughout Georgia for 24/7. Messages are received by the sign language operators. 264 people are registered for the new service of '112'. 34 people used SMS service. 82 people used video call. 				
Completion level		Fully Implemented	Largely Implemented	Partially Implemented	Not Implemented
	Commitment	x			
End Date	Fall of 2015				
Next Steps	In order to increase the number of registered beneficiaries, awareness rising campaign on new services of '112' will continue.				

Commitment 27: Interactive Statistics and Crime Mapping

Brief description of commitment	This commitment implies diversification of statistics through openness and presenting statistics via innovative tools: <ol style="list-style-type: none"> 1. Interactive statistics will be provided based on data of the Integrated Criminal Case Management System of Georgia (which made criminal case management paper-free and fully electronic in law enforcement and prosecution service); 2. Detailed Crime Mapping will be created; an interactive instrument, which allows seeing the statistics in various formats with combination of different variables, including specified time period, crime type, regions and etc. 				
Lead implementing agency	Ministry of Internal Affairs of Georgia				
Other Actors Involved	Government	Chief Prosecutor's Office of Georgia			
	Civil Society, Private Sector				
OGP challenge addressed by the commitment	Ensure accessibility of data				
Main objective	Ensure accessibility of statistics in innovative formats online; improving accessibility of statistics processed by the Ministry of Internal Affairs of Georgia.				
Indicator	The interactive statistics and crime mapping system is launched and operational in a test version.				

Description of Results	<ul style="list-style-type: none"> - As of the reporting period, on the basis of the Government decree, GPS devices (their quantity, technical specificities and terms of use has been defined) have been selected for procurement; to implement this commitment in a timely manner, the Government of Georgia adopted the decree N 2116 on November 28, 2014. According to the decree all the respective departments (with the investigational functions) of the MIA, Ministry of Defense, Ministry of Justice, Ministry of Finance, Ministry of Corrections and Chief Prosecutor's Office has been granted with the right to procure GPS devices through the simplified procurement procedure. Procurement procedure of these devices is currently in progress; - In the reporting period GPS devices are not purchased which hinders testing process of the program. 				
Completion level		Fully Implemented	Largely Implemented	Partially Implemented	Not Implemented
Commitment				x	
End Date	2015				
Next Steps					

Concluding Assessment

The AP includes 27 commitments. Two of them (commitment N 1 and N 6) are comprised of two different components, such as 'a' and 'b'. For the purpose of monitoring and assessment, these components are discussed separately, each of them as an independent commitment. Therefore, concluding assessment counts for the 29 commitments instead of 27 as enshrined in the AP.

